

Attachment 4

Date

Permittee
Title
Address.

Re: Termination of Post-Closure Care Public Notice Request
Facility Name, Permit No. ###
Facility Location

Dear Mr./Ms. Permittee:

The Department has completed the review of the certification dated *[DATE]* by *[Professional Engineer's Name]*, P.E. verifying that post-closure care has been completed in accordance with the post-closure care plan. In addition, the Department has also completed the review of the evaluation prepared by *[Professional Engineer's Name]*, P.E. and signed and dated by you on *[DATE]* assessing and evaluating the landfill's potential for harm to human health and the environment in the event that post-closure monitoring and maintenance is discontinued.

The Department has determined the submitted documentation is technically and administratively complete. Further processing of this request will continue upon submittal of public participation documentation as outlined below:

1. The owner or operator shall publish a notice once a week for two consecutive weeks in a major local newspaper of general circulation informing the public of the tentative approval of the PCC termination application. The notice shall include:
 - The name of the facility and location of the facility;

- A statement indicating the PCC activities being terminated as a result of the PCC termination application demonstration proposed;
 - A statement that the purpose of the public participation is to acquaint the public with the technical aspects of the proposal and how the standards and the requirements of these regulations will be met, to identify issues of concern, to facilitate communication and to establish a dialogue between the permittee and persons who may be affected by the facility;
 - Announcement of a 30-day comment period and the name, telephone, and address of the owner's or operator's representative who can be contacted by the interested persons to answer questions or where comments shall be sent;
 - Announcement of the date, time, and place for a public meeting; and
 - Location where copies of the documentation submitted to the department in support of the PCT application and DEQ tentative approval can be viewed and copied.
2. The owner or operator shall place a copy of the documentation and support documents in a location accessible to the public in the vicinity of the proposed facility.
 3. The owner or operator shall hold a public meeting not earlier than 15 days after the publication of the first notice and no later than seven days before the close of the 30-day comment period. The meeting shall be held to the extent practicable in the vicinity of the proposed facility.
 4. The public shall be provided 30 days to comment on the technical and the regulatory aspects of the proposal. The comment period will begin on the date the owner or operator publishes the first notice in the local newspaper.

The Department shall be notified in writing of the date, time and location for the public meeting upon publication of the first notice in the local paper. The Department also requests that the County notify each adjoining landowner by mail, of the request to *[partially]* terminate post closure care and provide them with the location, date and time of the public meeting and end of the public comment period. The results of the public participation shall be summarized and the applicant's response to comments received during the public participation shall be submitted to the Department for review.

Facility Name

Date

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Processing of your request for *[partial]* termination of post-closure care will not continue until public participation has been performed and submitted to the Department for review. Should you have any questions regarding the public participation requirements please contact *[DEQ Permit Writer]*, Solid Waste Permit Writer at *[Phone Number]* or *[email@deq.virginia.gov]*.

Sincerely,

[Solid Waste Permit Writer]
Environmental Engineer Sr.

Attachments: Sample Newspaper Advertisement

cc: *Groundwater Manager*, DEQ, CO
Waste Compliance and Permitting Manager, DEQ, *RO*
Permit Writer, DEQ, *RO*
Compliance Inspector, DEQ, *RO*

SAMPLE NEWSPAPER ADVERTISEMENT

Citizens may on the request for *[partial]* termination of post-closure care at the *[name of landfill]* in the *[City/County]*, Virginia

PURPOSE OF NOTICE: As part of the application process to terminate post-closure care at a solid waste management facility, the Department of Environmental Quality requires the public be allowed to provide comment on the request. The public is invited to comment on the merits of the request and attend a public meeting.

PUBLIC COMMENT PERIOD: *[begin date]* to *[end date]*

PUBLIC MEETING: *[day of the week]*, *[Month, day, year]* at the *[location of public hearing]*, located on *[street address, City, State]* at *[time of meeting]*.

PERMIT NAME AND NUMBER: XXX Landfill - Permit #XXX.

PERMIT OWNER: XXX.

FACILITY NAME AND LOCATION: The XXX landfill is located XXX. The location of the XXX landfill is covered by the XXX, USGS 7 ½-minute topographic quadrangle map.

PROJECT DESCRIPTION: The *[Owners Name]* has requested release from the Post-closure Care monitoring requirements of 9 VAC 20-80-250(260)(270).F *[If partial release specify specific requirements requesting release from]*.

HOW TO COMMENT: Comments may be submitted by e-mail, fax or postal mail. All comments must include the name, address and telephone number of the person commenting and be received by *[Owners Name]* within the comment period. Written and oral comments will also be received at the public meeting. The public may review the documents at the *[City's Public Library located on Goode Street in Bristol, Virginia]*.

SUBMIT COMMENTS, DOCUMENT REQUESTS, OR ADDITIONAL INFORMATION TO: *[Name of Person to Contact]* *[mailing address]**[email address]* *[phone and fax number]*. *[DEQ Waste Permit Writer]*, Solid Waste Permit Writer with the Department of Environmental Quality, may also be contacted to answer questions regarding the termination of post-closure care request process at *[DEQ phone number]**[email]*.